#LEX Advanced: Level Up with User-Friendly Brightspace HTML Templates

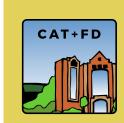
Ms. Janice Florent, Technology Coordinator

Dr. Jason S Todd, Associate Director

Dr. Elizabeth Yost Hammer, Director

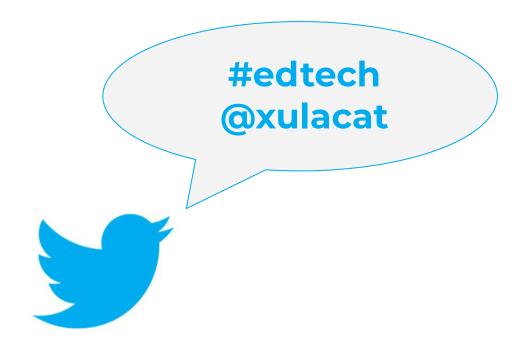
Dr. Cary Caro, Faculty-in-Residence

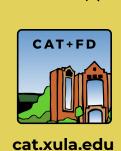




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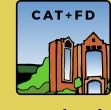
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Mobile Devices



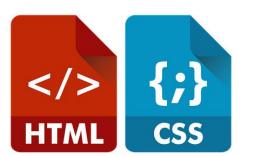




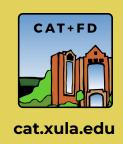
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What are HTML Templates?

Sample page layouts that have some details in place to make it easier for you to create accessible, responsive, interactive, and visually appealing HTML content pages.





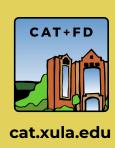


Why Use HTML Templates?

- Helps to meet QM standards through the use of sample pages and placeholder text
- Improves accessibility and usability
- Improves responsiveness across devices
- Searchable in Brightspace

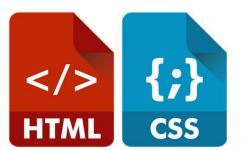




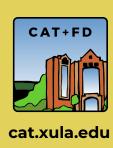


Why Use HTML Templates?

- Maintain a consistent visual look
 - Cascading Style Sheets (CSS) make for quick and easy font, color, and heading changes



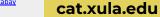












HTML Templates Wiki Resource

- Includes links to:
 - HTML Templates
 - Step-by-step instructions
 - Free image sites
 - Free photo and image editing tools
 - Creative Commons (CC) Resources
 - Accessibility Resources

https://catwiki.xula.edu/Brightspace_HTML_Templates_Resource



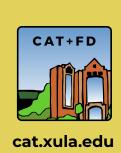




HTML Templates in 4 Steps

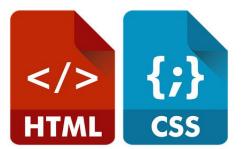
- **Step 1:** Choose a Theme and download the HTML Templates to your computer
- **Step 2:** Upload the HTML Templates to your course
- **Step 3:** Enable HTML Templates in your course
- **Step 4:** Apply an HTML Template to a HTML (web) page



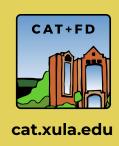


HTML Templates

- HTML Templates are available when you Create a File in Content
- HTML Templates are **NOT** available in descriptions



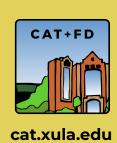




Ask Yourself

- Would information be better suited as a web (HTML) page or would it be better in some other format (Word, Google Doc, pdf, etc.)
 - Perhaps providing as web (HTML)
 page and in alternate format works
 best for you



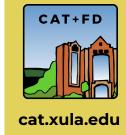


- Set the HTML template path (for shared files) in the course
 - This saves time from repeatedly browsing to the same path (folder) to choose a template





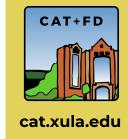




 For banner images, use an image that is at least 1200 pixels in width and 400 pixels in height



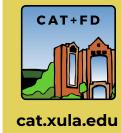




- Add images using "Insert Image" or "Insert Stuff" buttons in the HTML Editor
 - Makes it easier to add Alternative Text (Alt Text)



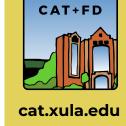




- Type your content in a document, such as Word or Google Docs, first
 - Allows you to spot spelling and grammar errors early on

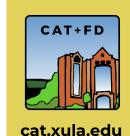






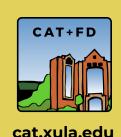
- Paste text without formatting (when pasting text from Word, Google Docs, etc.)
 - Use Ctrl+Shift+V (Cmd+Shift+V on Mac) to paste copied text as unformatted text





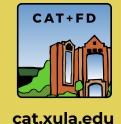
- Use proper formatting styles
 - Clear and consistent heading structure
 - Use proper list structure
 - Data tables should have column headers
 - Images should have ALT text
 - Use descriptive link text





- When copying elements:
 - You must be in edit mode to copy elements
 - Copy everything between the "start copy" and "end copy" for the specific Element, then paste into the HTML Editor

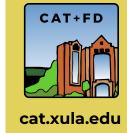




 Keep the elements page (HTML template) open in its own tab or window so you can copy and paste any element onto the page you're creating



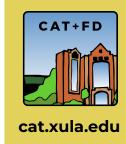




Run the Brightspace Accessibility
 Checker on each page





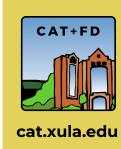


Potential Pitfall #1

- Applying a template to an existing page will overwrite the content and you will lose your work
 - Save any edits in a different file prior to changing templates





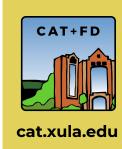


Potential Pitfall #2

 The HTML templates path may need to be reselected, after copying from a course where you changed from the default path





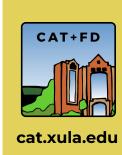


Potential Pitfall #3

- HTML Templates are not recommended for material that is intended for printing and saving outside of Brightspace
 - Provide material in alternate format suitable for printing if needed







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Brightspace Tip #180: September Continuous Delivery Updates



D2L (the company that owns Brightspace) uses Continuous Delivery to update our Brightspace system. The Continuous Delivery model gives us regular monthly updates allowing for incremental and easily integrated changes with no downtime required for our Brightspace system.

Our Continuous Delivery update occurs on the 4th Thursday of each month. D2L provides release notes to help users stay up-to-date with the changes.



Search

BRIGHTSPACE

BRIGHTSPACE DOCUMENTS

- Guide to Taking Tests in Brightspace
- Record, Upload, and Share Video on YouTube

BRIGHTSPACE FAQ

- Respondus LockDown Browser FAQ
- Respondus Monitor FAQ
- VoiceThread FAQ
- ePortfolios FAO

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E September 22, 2020

O 20 minutes

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