



Secure the Testing Environment and Protect the Integrity of Online Tests

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Securing The Testing Environment

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Quality Matters

- QM Standard 3 - Assessment and Measurement
 - **3.1 - The assessments measure the achievement of the stated learning objectives.**
 - 3.2 - The course grading policy is stated clearly, available at the beginning of the course, and consistent throughout the course site.
 - 3.3 - Specific and descriptive criteria are provided for the evaluation of learners' work, and their connection to the course grading policy is clearly explained.
 - 3.4 - The course includes multiple types of assessments that are sequenced and suited to the level of the course.
 - 3.5 - The types and timing of assessments provide learners with multiple opportunities to track their learning progress with timely feedback.
 - **3.6 - The assessments provide guidance to the learner about how to uphold academic integrity.**



Seven Principles of Good Pedagogical Practice

1. Encourages contact between students and faculty.
2. Develops reciprocity and cooperation among students.
3. Encourages active learning.
4. Gives prompt feedback.
5. Emphasizes time on task.
- 6. Communicates high expectations.**
7. Respects diverse talents and ways of learning.

Chickering & Gamson, 1987

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6. Communicates High Expectations

“Expect more and you will get it. High expectations are important for everyone – for the poorly prepared, for those unwilling to exert themselves, and for the bright and well-motivated. Expecting students to perform well becomes a self-fulfilling prophecy.”

Chickering & Gamson, 1987



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Academic Integrity is Important to Teaching and Learning

- Supports learning opportunities
- Accurate assessment of student learning
- Respect for learning starts with academic integrity
- Indicator of future workplace behavior
- Scandals can affect an institution's academic reputation and erode the value of a degree

Source: Lee, C. (20 January 2022). Why Academic Integrity is Important to Teaching and Learning [blog post]. Retrieved from <https://www.turnitin.com/blog/why-academic-integrity-is-important-to-teaching-and-learning>

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What is your most pressing question or concern about online tests?



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Academic Dishonesty in Higher Ed: What We Know

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Students Are Known To Cheat When

- Grades ride on a single performance
- Grades are high stakes
- Seek extrinsic motivation rather than enjoying the learning process itself
- Have little confidence in themselves and low expectations of passing
- Perceive others are cheating

Source: Protecting Integrity in Online Instruction
Office of Academic Integrity, University at Buffalo

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Academic Dishonesty in Higher Ed: What We Can Do

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Academic Dishonesty

- If academic dishonesty is purely punitive, students won't understand why it is so important to foster original ideas, attribution, and other forms of academic integrity.



Promoting Academic Integrity

- Design opportunities for authentic assessments
 - Tasks that call for students to demonstrate skills and knowledge they learned in a real-world (or close to real, authentic) context

Source: Promoting Academic Integrity in Your Course
Center for Teaching Innovation, Cornell University



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Promoting Academic Integrity

- Structure assignments to lower grade anxiety
 - Build structured flexibility into due dates
 - Allow more time for major assignments
 - Scaffold major assignments, establishing incremental check-ins or due dates
 - Redistribute the relative weight of major assessments, to reduce the stakes of any one assignment

Source: Promoting Academic Integrity in Your Course
Center for Teaching Innovation, Cornell University

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Promoting Academic Integrity

- Communicate why academic integrity matters
 - Have clear expectations and take time to explicitly and repeatedly highlight relevant sections of your syllabus, the University's commitment to academic integrity, and your own commitment to supporting students

Source: Promoting Academic Integrity in Your Course
Center for Teaching Innovation, Cornell University



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Strategies to Reduce Cheating in Online Tests

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Better Practices for Online Tests

- Make testing rules clear
- Set a time limit for the exam
- Mix objective and subjective test questions
- Use varied question types
- Randomize questions and answers
- Use question pools so no two exams are alike
- Allow learners to view only one question at a time
- Require learners to show their work

Source: Protecting Integrity in Online Instruction
Office of Academic Integrity, University at Buffalo

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Better Practices for Online Tests

- Have learners acknowledge an honor pledge to gain access to the test
- Limit feedback (i.e., don't show correct answers until all exams are completed)
- Use LockDown Browser to minimize external help
- Employ online proctoring options (e.g., Respondus Monitor)
- Change small details in questions in later exams

Source: Protecting Integrity in Online Instruction
Office of Academic Integrity, University at Buffalo

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Quizzes Tool

The screenshot shows the Canvas LMS interface for the course "Elementary French (Fall 2023)". The top navigation bar includes a home icon, the course name, and icons for a grid, email, discussions, notifications, a user profile for Janice Florent, and a settings gear. Below this is a secondary navigation bar with links for Help, Course Admin, Content, Discussions, Grades, Classlist, Groups, Activities (with a dropdown arrow), ePortfolio, and Zoom (new). The "Activities" dropdown menu is open, showing options: Assignments, Quizzes (highlighted in light blue), Surveys, Class Progress, and Checklist. A red arrow points from the "Quizzes Tool" title above to the "Quizzes" option in the dropdown. The main content area features a banner image of a Gothic cathedral with the text "Bonjour Janice, Welcome to Elementary French (Fall 2023)!" overlaid.

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New Quiz Create/Edit Experience

[← Back to Manage Quizzes](#) **New Quiz**

Name *

Grade Out Of

0 points | Not in Grade Book ▼ ⓘ

Due Date

Description

Questions

[Preview](#)

Add Existing ▼

Create New ▼

Ready to begin adding quiz content?

Click Add Existing or Create New to get started

Availability Dates & Conditions ▶

Always available

Timing & Display ▶

No time limit

Attempts & Completion ▶

1 attempt allowed

Evaluation & Feedback ▶

Auto-publish results
1 result display

Save and Close

Save

Cancel

☐ Hidden

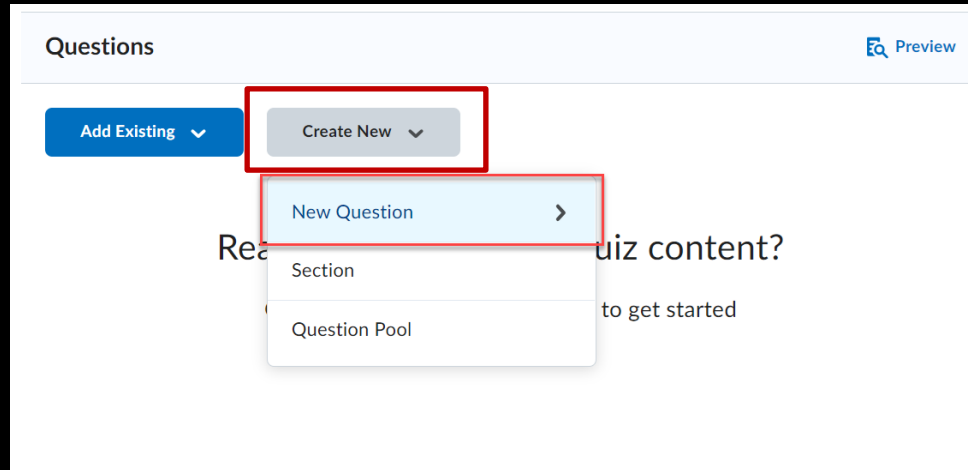
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Use Varied Question Types

True or False (T/F)
Multiple Choice (MC)
Multi-Select (M-S)
Written Response (WR)
Short Answer (SA)
Multi-Short Answer (MSA)
Fill in the Blanks (FIB)
Matching (MAT)
Ordering (ORD)
Arithmetic (2+2)
Significant Figures (x10)



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Multiple Choice Question And Randomize Answer Order

Multiple Choice Options ▾

Question Text *

What does the term "sea" generally refer to?

Answers *

⋮ ☐ A smaller body of water near the edge of an ocean ×

⋮ ☐ An inland body of water ×

⋮ ☐ An ocean itself ×

⋮ ☒ All of the above are correct usages for the term "sea." ×

[Add Answer](#)

☒ Randomize answer order

Default Points *

5

[Save ▾](#) [Cancel](#)

What does the term "sea" generally refer to?

☐ A smaller body of water near the edge of an ocean

☐ An inland body of water

☐ An ocean itself

☐ All of the above are correct usages for the term "sea."



Multi-Select Question Type

- One or more answer choices are correct
- Answer choices can be randomized
- Grading methods (how points are assigned):
 - All or nothing
 - Correct Selections
 - Correct Answers, Limited Selections
 - Right Minus Wrong Selections
- Great for K-type questions
 - Questions that have a variable number of correct answers (e.g., “A and C”, “A, B, and C”, “All of the above”)

NOTE: When using Multi-Select Questions, it is good practice to let learners know that one or more answer choices are correct.



Multi-Select Question And Randomize Answer Order

Multi-Select Options ▾

Question Text *

Of the following items, which is/are associated with a passive continental margin? [Select all that apply]

Answers *

- ☐ Volcanic eruptions and pillow lavas. ×
- ☒ Turbidity currents are initiated here and flow down submarine canyons. ×
- ☐ A deep-ocean trench. ×
- ☒ A wide continental shelf. ×
- ☐ An abundance of earthquake activity. ×

Add Answer

☒ Randomize answer order

Default Points * How are points assigned to blanks?

5

Right Minus Wrong Selections (±1 pts per answer) ▾

All or Nothing
Correct Selections (1 pts per answer)
Correct Answers, Limited Selections (2.5 pts per correct answer)
Right Minus Wrong Selections (±1 pts per answer)

Save Cancel

Of the following items, which is/are associated with a passive continental margin? [Select all that apply]

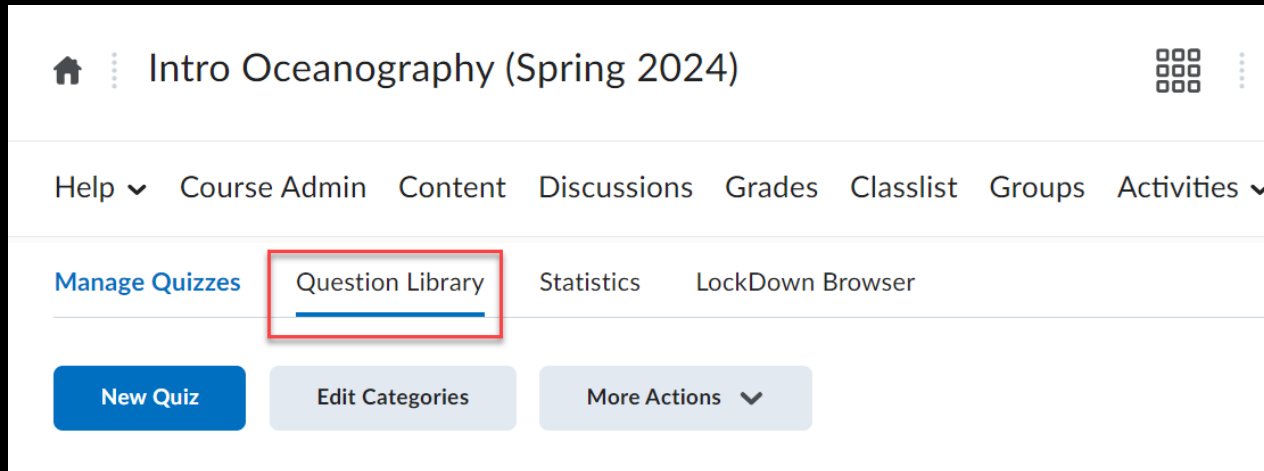
- ☐ Volcanic eruptions and pillow lavas.
- ☐ Turbidity currents are initiated here and flow down submarine canyons.
- ☐ A deep-ocean trench.
- ☐ A wide continental shelf.
- ☐ An abundance of earthquake activity.

Default Scoring Method is
"All or Nothing"

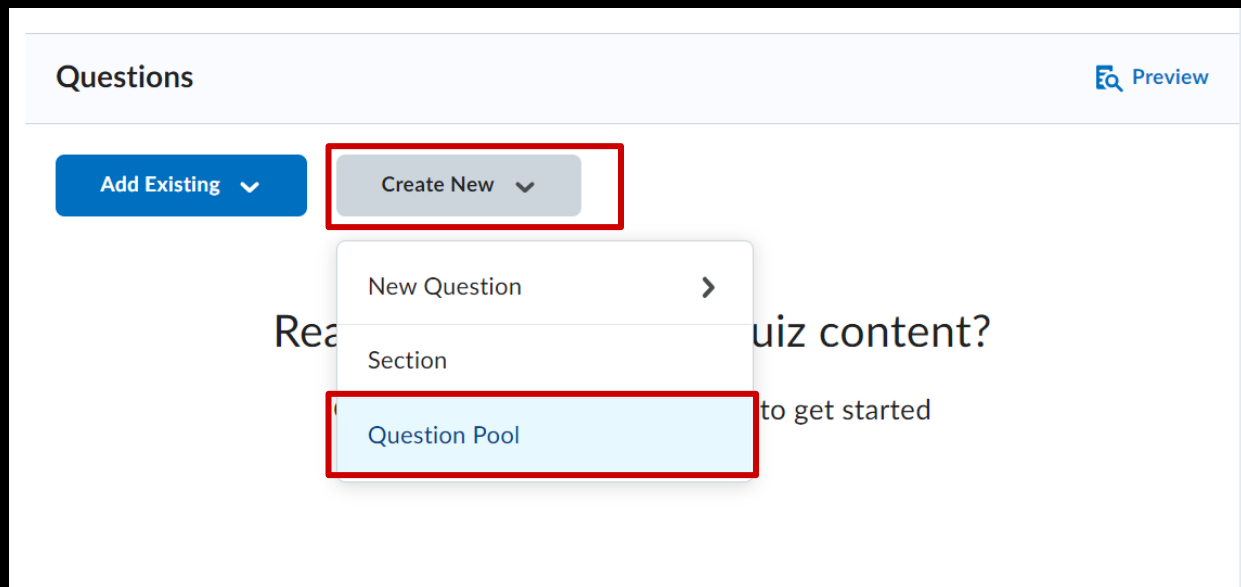


Question Pools

- List of questions from which a specified subset of questions are randomly selected
- Create question pools in the Question Library



Question Pools



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Question Pools

New Question Pool

×

Question Pool Title *


Number of Questions to Select *

 from 0

Points per Question *

Browse Question Library

Save **Cancel**



This is where you can preview how the question pool will look.

Question Pools

New Question Pool

Question Pool Title *

Chapter 1 - History of Ocean Science

Number of Questions to Select *

5 from 50

Points per Question *

1

Browse Question Library

Accomplishments of Portuguese explorers included all of the following exc...
Multiple Choice • Also in Question Library

Alfred Wegener discusses a supercontinent called _____.
Multiple Choice • Also in Question Library

All of the following are examples of submersibles except
Multiple Choice • Also in Question Library

Autonomous underwater vehicles are limited in their use by
Multiple Choice • Also in Question Library

By studying Antarctic seafloor animals _____ concluded that deep Atlanti...
Multiple Choice • Also in Question Library

Save

Cancel

Randomly selecting 5 questions from 50

Harry Hess proposed seafloor spreading based on his observations of

- the magnetic pattern of the seafloor
- similar fossils found on distant continents
- continental rocks older than 180 million years
- flat-topped volcanic mountains on the seafloor

Sir Edward Bullard improved evidence for continental drift by examining

- the magnetic pattern of the

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Question Pools

Questions

 Preview

Add Existing ▼

Create New ▼

Total Points 15

☐ Select All

Add ▼

Move To ▼

More Actions ▼

- ☐ 1 - 5 Chapter 1 - History and People 5 points
Question Pool • Selecting 5 questions from 50, worth 1 point each
- ☐ 6 - 10 Chapter 2 - Beginnings of the Universe 5 points
Question Pool • Selecting 5 questions from 22, worth 1 point each
- ☐ 11 - 15 Chapter 3 - Plate Tectonics 5 points
Question Pool • Selecting 5 questions from 30, worth 1 point each

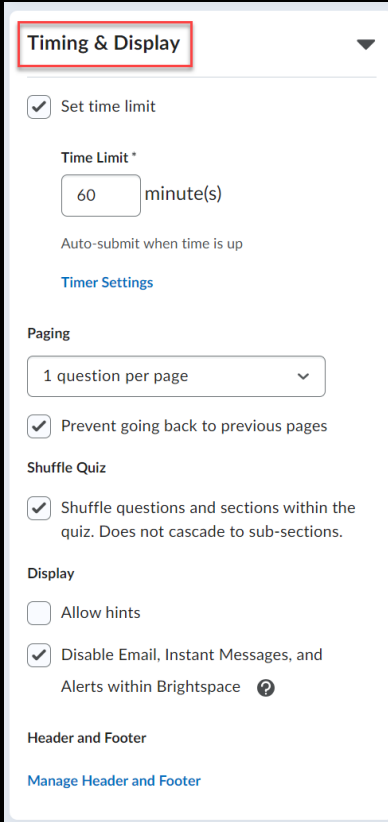
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Timing & Display Options

- Set time limit
- Display questions one-at-a-time
- Prohibit backtracking
- Randomize questions
- Disable email, instant messages, and alerts within Brightspace



Timing & Display

☒ Set time limit

Time Limit *

60 minute(s)

Auto-submit when time is up

[Timer Settings](#)

Paging

1 question per page

☒ Prevent going back to previous pages

Shuffle Quiz

☒ Shuffle questions and sections within the quiz. Does not cascade to sub-sections.

Display

☐ Allow hints

☒ Disable Email, Instant Messages, and Alerts within Brightspace ?

Header and Footer

[Manage Header and Footer](#)



Quizzes

- Asynchronous
 - Quiz timer begins **when learner starts the quiz** and stops when the quiz time limit has expired
 - Learners can start quiz anytime in the availability window
- Synchronous
 - Quiz timer begins on the start date/time and stops at the end of the quiz time limit for **all learners**



Synchronous Quizzes

- Quiz timer starts on the start date/time for **all** learners and ends for **all** learners at the same time

Timing

×

Quiz Start

☐ Asynchronous: Timer starts when the learner launches the quiz

☒ Synchronous: Timer starts on the start date

Start Date 11:15 AM United States - Chicago, Jan 26 2024

Time's Up 11:45 AM United States - Chicago, Jan 26 2024

When The Time Limit Expires

☒ Automatically submit the quiz attempt

☐ Flag as "exceeded time limit" and allow the learner to continue working

☐ Do nothing: the time limit is not enforced

OK Cancel

Timing & Display

▼

☒ Set time limit

Time Limit *

30 minute(s)

Timer starts 11:15 AM 1/26/2024

Auto-submit when time is up

[Timer Settings](#)

Paging

1 question per page ▼

☐ Prevent going back to previous pages

Shuffle Quiz

☐ Shuffle questions and sections within the quiz. Does not cascade to sub-sections.

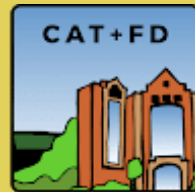
Display

☐ Allow hints

☒ Disable Email, Instant Messages, and Alerts within Brightspace ?

Header and Footer

[Manage Header and Footer](#)



Shuffle Questions at Quiz Level?

- Shuffling questions at the quiz level will randomize the order pools (and sections) are presented to the learners

Questions [Preview](#)

[Add Existing](#) [Create New](#) Total Points 15

☐ Select All [Add](#) [Move To](#) [More Actions](#)

<input type="checkbox"/>	1 - 5 Chapter 1 - History and People	5 points
	Question Pool • Selecting 5 questions from 50, worth 1 point each	
<input type="checkbox"/>	6 - 10 Chapter 2 - Beginnings of the Universe	5 points
	Question Pool • Selecting 5 questions from 22, worth 1 point each	
<input type="checkbox"/>	11 - 15 Chapter 3 - Plate Tectonics	5 points
	Question Pool • Selecting 5 questions from 30, worth 1 point each	

Timing & Display

☒ Set time limit

Time Limit *
30 minute(s)

Timer starts 11:15 AM 1/26/2024
Auto-submit when time is up

[Timer Settings](#)

Paging
1 question per page

☐ Prevent going back to previous pages

Shuffle Quiz
☐ Shuffle questions and sections within the quiz. Does not cascade to sub-sections.

Display
☐ Allow hints
☒ Disable Email, Instant Messages, and Alerts within Brightspace ?

Header and Footer
[Manage Header and Footer](#)



Quiz Results Displays

- Quiz Results Displays
 - Delay score availability; set a date after the testing window ends for students to see their score and feedback
 - Create an end-of-semester “Shutdown View” where no questions or answers are displayed

Evaluation & Feedback

- ☐ Deduct points for incorrect answers
- ☐ Auto-publish attempt results immediately upon completion
- ☒ Synchronize to grade book on publish
- When published, display to learners:
 - ☒ Attempt grade
- and
 - No questions

Customize Quiz Results Displays

Learning Objectives

No learning objectives

[Manage Learning Objectives](#)

Additional view comes into effect: X

At 2/2/2024 12:01 AM

Grade visible, show incorrect questions only with correct answers, and learner's responses

Additional view comes into effect: X

At 5/9/2024 12:01 AM

Grade visible, don't show questions

[Customize Quiz Results Displays](#)

Learning Objectives

No learning objectives

[Manage Learning Objectives](#)

Respondus LockDown Browser / Respondus Monitor



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Respondus LockDown Browser

- Custom browser that prevents learners from accessing websites, email, or other materials or applications on their computer while taking an exam
- Secures an exam by preventing screen captures or printing of the exam
- Can be easily applied to any quiz or test in Brightspace



Respondus Monitor

- Add-on proctoring feature for Respondus LockDown Browser that enables learners to use a webcam to record themselves during an exam
- Offers a variety of settings that learners can take online tests
- Live chat support available for students 24/7



Respondus LockDown Browser / Respondus Monitor

- One technology, lots of flexibility

Classroom



RLDB

Webcam



RLDB / Monitor

Live Proctoring



RLDB / Monitor

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Image Credits: "classroom" by Andy Horvath and "webcam" by Adrien Coquet from the [Noun Project](#);
"monitor" is adapted from "monitor" by counloucon from the Noun Project used under CC BY 3.0.

RLDB / Respondus Monitor Exam Environment



- **Classroom**

- Learners use LockDown Browser
- No webcam is required for the learner's computer or device
- Instructor monitors learners during the exam to prevent use of unapproved resources
- Exam password is used to prevent early access – or access from someone outside the classroom
 - Provide learners the password at the start of the exam
- **Respondus settings:**
 - Enable LockDown Browser and enter a password

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RLDB / Respondus Monitor Exam Environment



- **Remote Exams** (with Automated Proctoring)
 - Learners use LockDown Browser with webcam
 - Video and audio is recorded
 - Respondus Monitor provides fully-automated proctoring
 - Instructor reviews proctoring results following the exam sessions
 - **Respondus settings:**
 - Enable RLDB, Respondus Monitor, and select the pre-exam steps required for students

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RLDB / Respondus Monitor Exam Environment



- **Remote Exams** (with Instructor Live Proctoring)
 - Remote learners use RLDB with webcam and video conferencing system
 - Learners log into video conference with webcam enabled
 - Instructor takes attendance in video conference and provides Start Code to learners
 - Instructor monitors learners in real-time during exam
 - Video is NOT recorded (there are no flags or alerts)
 - **Respondus settings:**
Enable LockDown Browser, Instructor Live Proctoring, and enter Start Code

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RLDB / Respondus Monitor Exam Environment



- **Hybrid Classroom** (with Automated Proctoring)
 - In-person learners use RLDB; remote learners use RLDB with webcam (video and audio is recorded)
 - Respondus Monitor guides remote learners through pre-exam steps
 - Instructor provides in-person learners the proctor password & monitors in-person learners during exam
 - Instructor reviews remote learners proctoring results
 - **Respondus settings:**
 - Enable LockDown Browser, Set Respondus Monitor as optional, enter proctor password

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RLDB / Respondus Monitor Exam Environment



- **Hybrid Classroom** (with Instructor Live Proctoring)
 - In-person learners RLDB; remote learners use RLDB with webcam and video conferencing system
 - Instructor takes attendance and provides Start Code to students
 - Instructor monitors remote and in-person learners in real-time during exam
 - Video is NOT recorded (there are no flags or alerts)
 - **Respondus settings:**
 - Enable LockDown Browser, Instructor Live Proctoring, and enter Start Code

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Respondus LockDown Browser

The screenshot displays the Respondus LockDown Browser interface. At the top, the user is logged in as 'Sandbox-jflorent3'. The main navigation bar includes links for Help, Course Admin, Content, Discussions, Grades, Classlist, Groups, Activities, ePortfolio, and Zoom (new). Below this, a secondary menu contains 'Manage Quizzes', 'Question Library', 'Statistics', and 'LockDown Browser', which is highlighted with a red box. A light blue banner below the menu provides a tip about practice quizzes and a 'Learn more' link. The left sidebar features a 'LockDown Browser' section with a sub-menu containing 'Dashboard', 'Getting Started', 'Video Tutorials', 'Guides & Support', and 'Other Systems'. The 'Dashboard' item is highlighted with a red box. Below the sidebar, there are sections for 'Quizzes' and 'Practice Quiz', and buttons for 'LockDown Browser' and 'Proctoring'.

Home Sandbox-jflorent3

Help Course Admin Content Discussions Grades Classlist Groups Activities ePortfolio Zoom (new)

Manage Quizzes Question Library Statistics **LockDown Browser**

A practice quiz is the best way to prepare students for online proctoring. [Learn more.](#) [more tips](#)

LockDown Browser

Dashboard Getting Started Video Tutorials Guides & Support Other Systems

Quizzes

Practice Quiz

LockDown Browser Proctoring

Not Required Not Required

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RLDB Getting Started

[Manage Quizzes](#)[Question Library](#)[Statistics](#)[LockDown Browser](#)[LockDown Browser](#)[Dashboard](#)[Getting Started](#)[Video Tutorials](#)[Guides & Support](#)[Other Systems](#)

1 Watch videos + set up exams



Watch this introductory video, and other relevant video tutorials from the tab above. Then continue to the LockDown Browser Dashboard to edit the settings for your exam. Confirm that the setting for LockDown Browser and/or Respondus Monitor displays as "Required".

2 Give instructions to students

Select the appropriate option below for everything your students need to know about using LockDown Browser.

[LockDown Browser only](#)[LockDown Browser & Respondus Monitor \(webcam\)](#)[LockDown Browser & instructor live proctoring via Zoom, Teams, etc](#)

3 Create a practice quiz

To ensure your first exam with LockDown Browser runs smoothly, have students take an ungraded practice quiz that requires the use of LockDown Browser. Ideally, have students use the same computers/devices they'll use with the graded quizzes, including the network/Wi-Fi environment.

[More tips for practice quizzes](#)

Using Respondus Monitor (webcam)

Instructors can review Respondus Monitor proctoring results from the LockDown Browser dashboard in the online course. From the context menu to the left of the quiz title, select Class Results.

[Getting started with Respondus Monitor](#)[More information about proctoring results](#)[Go to Dashboard >>](#)

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Respondus LockDown Browser Dashboard

Home Sandbox-jflorent3

Help Course Admin Content Discussions Grades Classlist Groups Activities ePortfolio Zoom (new)

Manage Quizzes Question Library Statistics **LockDown Browser**

Live Chat support is available 24/7 to students using Respondus Monitor. [Learn more](#) [more tips](#)

LockDown Browser **Dashboard** Getting Started Video Tutorials Guides & Support Other Systems

Quizzes LockDown Browser Proctoring

Practice Quiz **Settings** Review Early Exits


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Respondus Lockdown Browser (RLDB)

Practice Quiz

 LockDown Browser Settings

☐ Don't require Respondus LockDown Browser for this exam

☒ Require Respondus LockDown Browser for this exam

☐ Password Settings

Password to access exam (optional)

☐ Advanced Settings


- ☒ Require LockDown Browser to view post-exam feedback and results [\[explain\]](#)
- ☐ Lock students into the browser until exam is completed [\[explain\]](#)
- ☒ Allow students to take this exam with an iPad (using the "LockDown Browser" app from the Apple App Store) [\[explain\]](#)
- ☐ Allow access to specific external web domains [\[explain\]](#)
- ☐ Enable Calculator on the toolbar [\[explain\]](#)
- ☐ Enable Printing from the toolbar [\[explain\]](#)

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Respondus Monitor

 Proctoring

☐ Don't require proctoring for this exam

☒ Require Respondus Monitor (automated proctoring) for this exam [\[explain\]](#)

☐ Allow instructor live proctoring for this exam (via Zoom, Teams, etc) [\[explain\]](#)

Questions?

Startup Sequence

The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator.

Webcam Check	Preview
<input checked="" type="checkbox"/> Additional Instructions	Preview Edit Text
<input checked="" type="checkbox"/> Guidelines + Tips	Preview
<input checked="" type="checkbox"/> Student Photo	Preview
<input checked="" type="checkbox"/> Show ID	Preview Edit Text
<input checked="" type="checkbox"/> Environment Check	Preview Edit Text
Facial Detection Check	Preview

☐ Facial Detection Options

- ☒ Prevent students from starting the exam if face cannot be detected during Startup Sequence. [\[explain\]](#)
- ☒ Notify students during the exam if face cannot be detected (prompt for a fix) [\[explain\]](#)

☐ Recording Options

- ☐ Record the screen while the student is taking this exam [\[explain\]](#)

☐ Advanced Settings

- ☐ Allow this exam to additionally be delivered in a proctored lab [\[explain\]](#)

Note: Students taking the exam in a proctored lab will not need to use Respondus Monitor, but they will still need to use LockDown Browser. An exam password must be used with the exam (see LockDown Browser password settings above) and you will need to provide the password to the proctor.
- ☒ Enable "Show Your Work" step at end of exam [Edit Text](#) [\[explain\]](#)
- ☐ Allow another application to use the microphone during this exam. [\[explain\]](#)

Save + Close

Cancel


NOTE: Screen recording is NOT available on iPad.

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Webcam Check - Student's Perspective

 LockDown Browser

STEP 1: TERMS OF USE ✓

STEP 2: WEBCAM CHECK

STEP 3: ADDITIONAL INSTRUCTIONS

STEP 4: GUIDELINES + TIPS

STEP 5: STUDENT PHOTO

STEP 6: SHOW ID

STEP 7: ENVIRONMENT CHECK


STEP 8: FACIAL DETECTION CHECK

STEP 9: BEGIN EXAM

Webcam Check

Watch the five second video to ensure the video and audio was recorded properly. Then click "Continue."

If necessary, adjust your camera and/or microphone settings and select "Try Again" to record another five second video.



Continue

Try Again

It's not working

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Webcam Check - Student's Perspective

LockDown Browser

What's going on?

- ☐ My webcam isn't working
- ☐ My webcam is working, but I'm having an issue playing back the video
- ☐ My webcam is working, but it's the wrong camera
- ☐ I'm having an issue with audio
- ☐ How do I start my webcam or show my ID before a test?
- ☐ I have a question about the exam itself, or an issue unrelated to the webcam
- ☐ I have a different problem
- ☐ I want to provide feedback on this product


Next >>

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Webcam Check - Student's Perspective

 LockDown Browser

- [My webcam is working, but it's the wrong camera](#)

Chat with an Agent

Important Note: The requirement for a webcam on this exam was set by the instructor. An agent cannot remove or change this requirement.

Our agents would be happy to chat with you about the issue you're having. Select the Live Chat button below to begin a chat.

[<< Back](#) [Live Chat](#)



Proctoring Results

Janice's Sandbox CO

Help ▾ Course Admin Content Discussions Grades Classlist Groups Activities ▾ ePortfolio Zoom (new)

Manage Quizzes Question Library Statistics **LockDown Browser**

LockDown Browser Dashboard Getting Started Video Tutorials Guides & Support Other Systems

Quizzes ▲

	LockDown Browser	Proctoring
▼ Another quiz example- Requires Respondus LockDown Browser	Required	Instructor (Zoom)
▼ Chapter 1 Quiz - Requires Respondus LockDown Browser + Webcam	Required	Respondus Monitor
▼ Chapter 1 Test - History of Ocean Exploration and Ocean Science	Not Required	Not Required

Settings
Class Results
Exam Stats

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Proctoring Results



Midterm Exam (Classic) - Requires Respondus LockDown Browser + Webcam

9 completed | 8 not attempted

1 high priority | 2 medium priority | 6 low priority

Questions? [Understanding Proctoring Results](#)

	Last	First	Review Priority	Date	Score	Duration	Reviewed	Notes
+	Adler	Irene	HIGH	21 Dec 2020 @ 8:41AM	92.00	22.4	✓	
+	Cain-Screen	Chelsea	LOW	6 Jul 2023 @ 11:14AM	89.00	18.0	○	
+	Campbell	Ava	MED	28 Dec 2020 @ 1:36PM	88.00	19.3	○	
+	Deen	Amanda	LOW	27 Dec 2020 @ 3:22PM	81.00	18.5	○	
+	Fisher	Simon	LOW	26 Dec 2020 @ 7:40PM	92.00	18.1	○	
+	Hooper	Molly	MED	21 Dec 2020 @ 11:36AM	73.00	12.3	○	
+	Jones	Sara						

Proctoring Results

LockDown Browser | Dashboard | Getting Started | Video Tutorials | Guides & Support | Other Systems

Tests ▾ | LockDown Browser | Proctoring

Midterm Exam

8 completed | 8 not attempted

1 high priority | 2 medium priority | 5 low priority

Questions? [Understanding Proctoring Results](#)

Last	First	Review Priority	Date	Score	Duration	Reviewed	Notes
Hooper	Molly	HIGH	4 Dec 2020 @ 1:43PM	72.00	24.3	✓	
Adler	Irene	MED	9 Dec 2020 @ 3:21PM	95.00	19.5	○	

Video playback window showing a student's face. A red box highlights the 'Priority for Review: MED' section, which includes 'Number of Flags: 3', 'Total Flagged Time: 00:02:49', and 'Facial Detection: 81%'. A 'Show' dropdown is set to 'Flags' and 'Milestones'. A timeline below the video shows flags (red) and milestones (blue). A list of thumbnail images from the video is shown at the bottom.

1. Summary of key data

2. List of Flags and Milestones

3. Video playback and controls

4. Timeline with flags (red) and milestones (blue)

5. Thumbnail images from video

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Understanding Proctoring Results

1. Flags aren't cheating
2. Facial detection is important
3. "False Positive" flags
4. Garbage in, garbage out



The screenshot displays the Respondus website, which is titled 'Respondus Assessment Tools for Learning Systems'. The page features a navigation bar with links for 'About', 'News', 'Webinars', 'Support', and 'Contact'. The main content area is titled 'Important Tips' and lists five key guidelines for students to avoid flags during an exam. The left sidebar of the website is partially visible, showing sections for 'About Respondus', 'Class Results', and 'Review Prior'.

Respondus
Assessment Tools for Learning Systems

About | News | Webinars | Support | Contact

About Respondus

Class Results

Review Prior

Important Tips

- 1) Flags aren't cheating.** Flagged events and Review Priority results don't determine whether a student has cheated or committed an exam rule violation. Rather, they are tools to help identify pre-determined events, anomalies, or situations that may warrant further examination by the instructor.
- 2) Facial detection is important.** Several flagging events rely on facial detection. If a student's face is turned away from the webcam or heavily cropped in the video (e.g. you can only see the student's eyes and forehead), facial detection rates will drop. Other things that affect facial detection rates are baseball caps, backlighting, very low lighting, hands on the face, and highly reflective eye glasses.
- 3) "False positive" flags.** If a student is flagged as "missing" but his/her face is clearly visible in the frame, this would be considered a false positive. Our goal is to reduce false positive flags as much as possible, without missing the "true positive" events. It's not a perfect science — but we are working toward that.
- 4) Garbage in, garbage out.** You can achieve significant improvement with automated flagging by having students produce better videos. Provide these guidelines to students to help them create high-quality videos that result in fewer flags.
 - Avoid wearing baseball caps or hats that extend beyond the forehead
 - If using a notebook computer, place it on a firm surface like a desk or table, not your lap.
 - If the webcam is built into the screen, avoid making screen adjustments after the exam starts. A common mistake is to push the screen back, resulting in only the top portion of the face being recorded.
 - Don't lie down on a couch or bed while taking an exam. There is a greater chance you'll move out of the video frame or change your relative position to the webcam.
 - Don't take an exam in a dark room. If the details of your face don't show clearly during the webcam check, the automated video analysis is more likely to flag you as missing.
 - Avoid backlighting situations, such as sitting with your back to a window. The general rule is to have light in front of your face, not behind your head.
 - Select a distraction-free environment for the exam. Televisions and other people in the room can draw your attention away from the screen. Other people that come into view of the webcam may also trigger flags by the automated system.
- 5) Continual improvements.** Respondus Monitor is foremost a deterrent to cheating. The goal is to provide "meaningful results" to instructors so they can quickly identify areas of the exam session that require closer scrutiny. Respondus Monitor is continually being enhanced so that both students and instructors can enjoy the benefits of online learning and exam integrity.

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Instructor Live Proctoring

Proctoring

☐ Don't require proctoring for this exam

☐ Require Respondus Monitor (automated proctoring) for this exam [\[explain\]](#)

☒ Allow instructor live proctoring for this exam (via Zoom, Teams, etc) [\[explain\]](#)

Questions?

Instructor Live Proctoring

The instructor live proctoring option allows a video conference to run in the background during an online exam that uses LockDown Browser. This option is for live, synchronous proctoring by the instructor, and is **ONLY** recommended for small class sizes where it is possible to observe and track all students during a video conference. (Note: This isn't recommended for iPad-enabled exams unless the student has a second device for video conferencing.)

Select your video conferencing system

Zoom

Start code

abc123

[\[explain\]](#)

☐ Include additional instructions to students [Edit Text](#)

How to Conduct Live Proctoring

- Provide students the instructions for downloading and installing LockDown Browser
- Convey to students that LockDown Browser and a video conferencing system will be used for online exams. (Important: Schedule a practice exam where everything can be tried by the class in advance.)
- Locate the LockDown Browser Dashboard in the learning system, select "Require LockDown Browser for this exam," select "Allow" live proctoring for this exam ... and then supply a "Start Code" (which prevents students from starting the exam early).
- Use your normal process to create a meeting for the video conferencing system (Zoom, Teams, etc.). Distribute the meeting information to students prior to the exam.
- At the scheduled time, take attendance and confirm you can see and hear all students in the video conferencing system. When ready, provide the Start Code to students to commence the exam.
- Remind students the video conferencing system will continue to run in the background, enabling you to see and hear them during the exam. However, they will be unable to access the system during the exam. It is up to you to ensure students stay in the video conference during the exam.

Note: An iPad doesn't allow you to run a video conferencing app and LockDown Browser at the same time. Consider these alternatives: 1) Have the student use a different device altogether (Windows, Mac, Chromebook), 2) have the student use a second device for the video conferencing itself, or 3) allow the student to shut down the video conferencing system on the iPad when it's time to start the exam.

Save + Close

Cancel



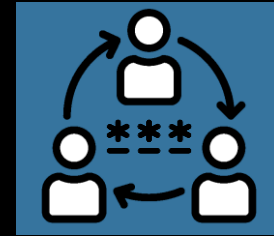
Privacy and Accessibility

- Privacy is central to the Respondus Monitor architecture. It minimizes the personal data being collected, uses an automated system to analyze it, and then restricts access to the results.
- Both RLDB and Respondus Monitor are designed to work with assistive technology.



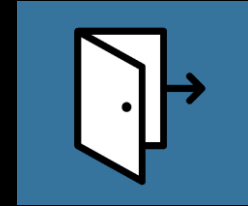
RLDB/Monitor Issues and Challenges

- Students sharing exam passwords and start codes
- Recommendations:
 - In-person learners
 - Have students sign time in and time out
 - Remote learners
 - Have learners sign in and out in the chat
 - Review video conference usage report for discrepancies
 - Review quiz attempt logs (during and after exam) for discrepancies



RLDB/Monitor Issues and Challenges

- Students start exam in classroom (or video conference) and finish elsewhere
- Recommendations:
 - Utilize Synchronous quiz setting
 - In-person learners
 - Have students sign time in and time out
 - Remote learners (Instructor Live Proctoring)
 - Have learners sign in and out in the chat
 - Review video conference usage report for discrepancies
 - Review quiz attempt logs (during and after exam) for discrepancies



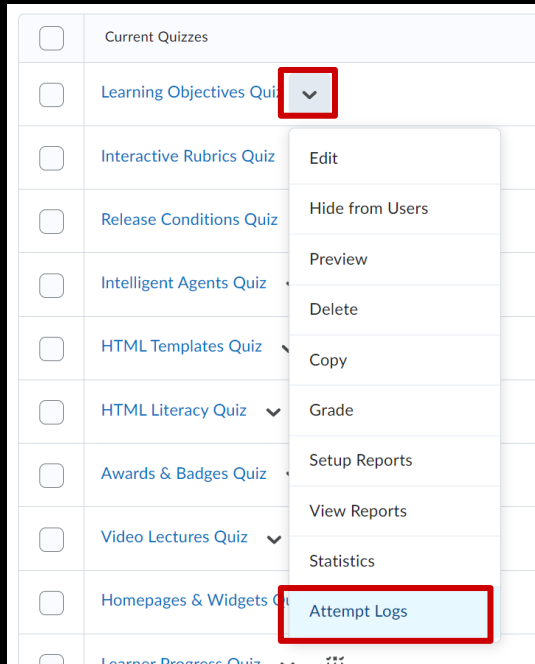
Quiz Attempt Logs



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Quizzes - Attempt Logs

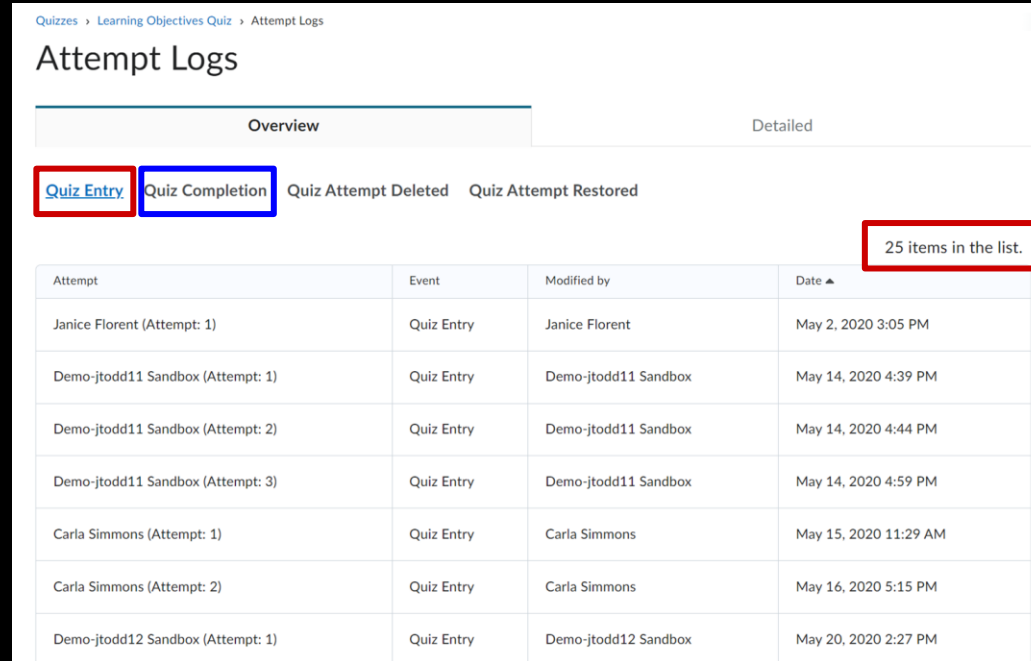


Current Quizzes

- ☐ Current Quizzes
- ☐ Learning Objectives Quiz ▼
- ☐ Interactive Rubrics Quiz
- ☐ Release Conditions Quiz
- ☐ Intelligent Agents Quiz
- ☐ HTML Templates Quiz
- ☐ HTML Literacy Quiz
- ☐ Awards & Badges Quiz
- ☐ Video Lectures Quiz
- ☐ Homepages & Widgets Quiz
- ☐ Learner Progress Quiz

Dropdown menu for Learning Objectives Quiz:

- Edit
- Hide from Users
- Preview
- Delete
- Copy
- Grade
- Setup Reports
- View Reports
- Statistics
- Attempt Logs**



Quizzes > Learning Objectives Quiz > Attempt Logs

Attempt Logs

Overview Detailed

Quiz Entry Quiz Completion Quiz Attempt Deleted Quiz Attempt Restored

25 items in the list.

Attempt	Event	Modified by	Date ▲
Janice Florent (Attempt: 1)	Quiz Entry	Janice Florent	May 2, 2020 3:05 PM
Demo-jtodd11 Sandbox (Attempt: 1)	Quiz Entry	Demo-jtodd11 Sandbox	May 14, 2020 4:39 PM
Demo-jtodd11 Sandbox (Attempt: 2)	Quiz Entry	Demo-jtodd11 Sandbox	May 14, 2020 4:44 PM
Demo-jtodd11 Sandbox (Attempt: 3)	Quiz Entry	Demo-jtodd11 Sandbox	May 14, 2020 4:59 PM
Carla Simmons (Attempt: 1)	Quiz Entry	Carla Simmons	May 15, 2020 11:29 AM
Carla Simmons (Attempt: 2)	Quiz Entry	Carla Simmons	May 16, 2020 5:15 PM
Demo-jtodd12 Sandbox (Attempt: 1)	Quiz Entry	Demo-jtodd12 Sandbox	May 20, 2020 2:27 PM



Quizzes - Individual Attempt Log

<input type="checkbox"/>	Current Quizzes	
<input type="checkbox"/>	Learning Objectives Quiz	▼
<input type="checkbox"/>	Interactive Rubrics Quiz	Edit
<input type="checkbox"/>	Release Conditions Quiz	Hide from Users
<input type="checkbox"/>	Intelligent Agents Quiz	Preview
<input type="checkbox"/>	HTML Templates Quiz	Delete
<input type="checkbox"/>	HTML Literacy Quiz	Copy
<input type="checkbox"/>	Awards & Badges Quiz	Grade
<input type="checkbox"/>	Video Lectures Quiz	Setup Reports
<input type="checkbox"/>	Homepages & Widgets Quiz	View Reports
		Statistics
		Attempt Logs

<input type="checkbox"/>	Last Name ▲ , First Name	Completed
<input type="checkbox"/>	Demo-Student, Francis	
<input type="checkbox"/>	attempt 1	Jun 24, 2020 1:18 PM
	overall grade (highest attempt)	



Quizzes - Event Logs

- From the individual attempt log you can see additional details about the quiz attempt

[< Back](#)

BIOL 3091 - Exam #1- Requires Respondus LockDown Browser
Fall 2023 - Cell Biology (BIOL-3091-01)

Available on Sep 12, 2023 9:25 AM until Sep 12, 2023 10:00 AM
Written: Sep 12, 2023 9:25 AM - Sep 12, 2023 10:04 AM
[Quizzes Event Log](#)

Timing
Time Spent: 0:38:49
Time Limit: 0:50:00. Not exceeded

Evaluation Summary
[Reset Evaluation](#)
Attempt Grade *
56 / 70

Quizzes Event Log

7:34 AM Response to Question 12 Saved

9:34 AM Response to Question 11 Saved

9:35 AM Page movement from Page 3 to 1

9:35 AM Page 3 Saved

9:36 AM Response to Question 1, Saved 96 Characters

9:38 AM Response to Question 1, Saved 138 Characters

9:38 AM Response to Question 1, Saved 138 Characters

9:39 AM Page 1 Saved

9:39 AM Response to Question 2 Saved

9:39 AM Page movement from Page 1 to 2

9:39 AM Page 1 Saved

9:39 AM Response to Question 8 Saved

9:40 AM Response to Question 10 Saved

9:40 AM Page movement from Page 2 to 3

9:40 AM Page 2 Saved

9:40 AM Page movement from Page 3 to 4

9:40 AM Page 3 Saved

9:40 AM Response to Question 18 Saved

9:41 AM Page movement from Page 4 to 5

9:41 AM Page 4 Saved

Close



Additional Strategies for Online Tests



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Honor Pledge as an Active Learning Strategy

- Normalizing academic integrity in the class culture is one of several interventions that can minimize academic dishonesty



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Honor Pledge in Content

- Utilize Completion Tracking, Release Conditions, and personalize with Replace Strings

The screenshot displays the Canvas LMS interface. On the left, the 'Quiz 1 Honor Pledge' configuration window is open, showing the 'Web Page' tab. The text of the pledge is visible, with placeholders for student names: 'I, {FirstName} {LastName}, acknowledge that I have read and understand the honor pledge that all work on this exam is my own.' Below the text, the 'Required' dropdown is set to 'Manual'. A red box highlights the 'Manual' option, with an arrow pointing to a red text box at the bottom left that states: 'The Manual completion method requires student to mark item as complete.'

On the right, the student view of the quiz is shown. The quiz title is 'Quiz 1 Honor Pledge'. The progress bar indicates '0 % 0 of 1 topics complete'. A red box highlights the progress bar, with an arrow pointing to a red text box that states: 'Quiz 1 has a release condition that requires the student check this box in order to gain access to the quiz.'

Honor Pledge in Quiz

- Mandatory quiz question

[Back to Manage Quizzes](#) Quiz 1 - Requires Respondus LockDown Browser + Webcam

Name *

Quiz 1 - Requires Respondus LockDown Browser + Webcam

Grade Out Of 100 points [In Grade Book](#) [?](#) Due Date 9/20/2023 11:30 PM

Description

Questions [Preview](#)

[Add Existing](#) [Create New](#) Total Points 100

☐ Select All [Add](#) [Move To](#) [More Actions](#)

☐ 1 I affirm that I will not give or receive any unauthorized help on this exam, an... 1 point
True or False • **Mandatory** **BONUS**

☐ 2 - 11 Chapters 1 and 2 50 points
Question Pool • Selecting 10 questions from 49, worth 5 points each

☐ 12 - 21 Chapter 3 50 points
Question Pool • Selecting 10 questions from 30, worth 5 points each

Availability Dates & Conditions

Availability starts 9/19/2023 and ends 9/20/2023
2 release conditions

Timing & Display

60 minute time limit
Auto-submit when time is up
Paging applied
Alerts and communication blocked

Attempts & Completion

1 attempt allowed
Category: Quizzes

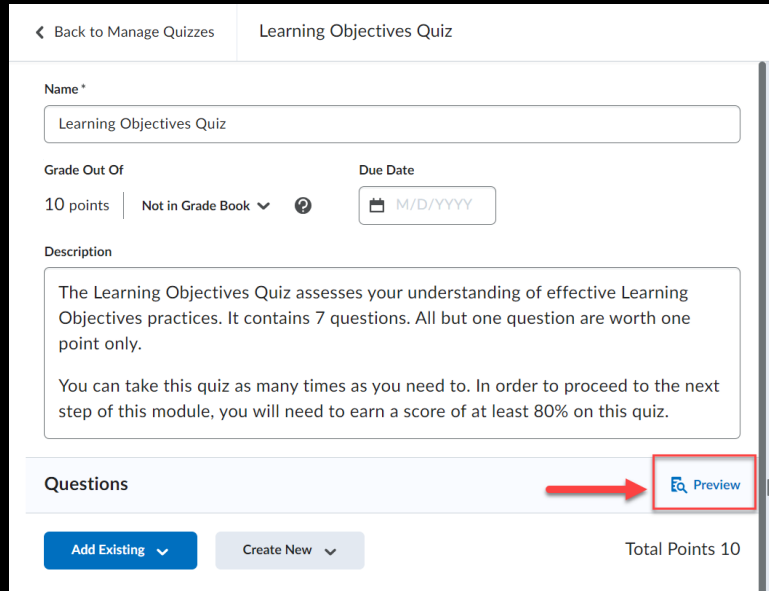
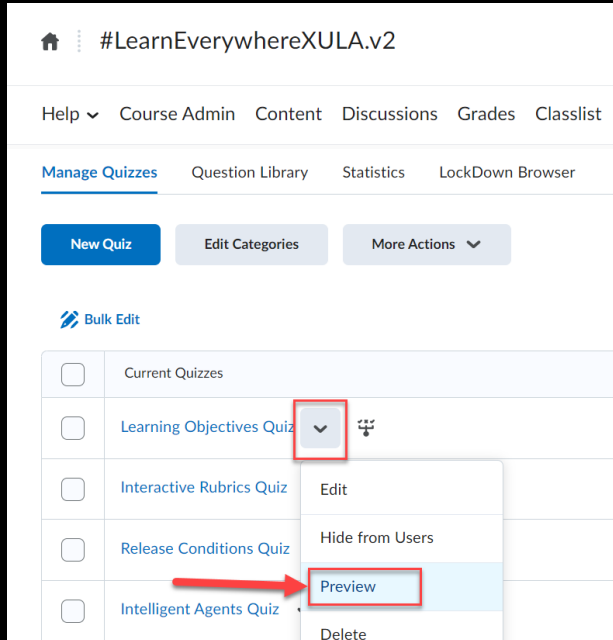
Evaluation & Feedback

Sync to grade book
3 result displays



Preview Quiz Before Releasing to Learners

- **Always** preview to make sure everything is correct **before** students start taking quiz



Require Students Take Practice Test

- Offer a practice test to acquaint students with the process of taking and submitting online tests
- Include question types that will be on the test (e.g., true/false, multiple choice, multi-select, short answer/written response, etc)
- Use settings similar to those you will use on the graded test
- Allow unlimited attempts



Require Students Take Practice Test

- RLDB/Respondus Monitor
 - Do a quick review of the proctoring results for the practice quiz
 - Identify any behavior or factor that would not be acceptable during a graded test/quiz
- Utilize Release Conditions
 - Release the first graded quiz/test only after students complete one attempt on practice test



Quiz Template

- Create quiz template with preferred settings and copy template to create new quiz

← Back to Manage Quizzes **New Quiz**

Name *

Quiz Template

Grade Out Of 0 points | Not in Grade Book ▾ ?

Due Date M/D/YYYY

Description

Questions [Preview](#)

Add Existing ▾ **Create New ▾**

Ready to begin adding quiz content?
Click Add Existing or Create New to get started

Availability Dates & Conditions ▸

Always available

Timing & Display ▸

60 minute time limit
Auto-submit when time is up
Paging applied
Paging limitations
Shuffle questions
Alerts and communication blocked

Attempts & Completion ▸

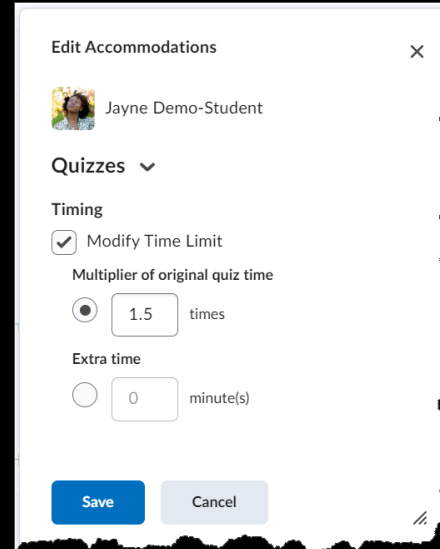
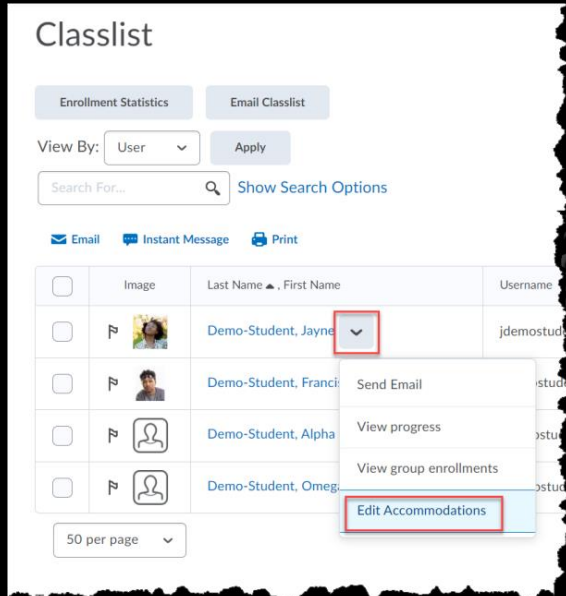
1 attempt allowed

Evaluation & Feedback ▸

3 result displays

Set Quiz Accommodations for Learners

- Set quiz accommodations for **ALL** quizzes through the Classlist tool



Special Access

- RLDB and Respondus Monitor work with assistive technology
- Identify learners who will not be required to use RLDB in the exam's special access settings

Add Special Access to Quiz Practice Quiz - Requires Respondus LockDown Browser + Webcam

Properties

Due Date

☐ Has Due Date ⓘ

12/29/2023 4:26 PM

Availability

☒ Has Start Date ⓘ

1/25/2024 11:00 AM

☐ Has End Date ⓘ

12/29/2023 4:26 PM

Timing

☐ Override time limit
Original time limit: 8 minute(s)

☐ Override behavior when time limit is exceeded
Original behavior: Automatically submit the quiz attempt

LockDown Browser

☒ Not required to take this quiz ⓘ

Attempts

☐ Override attempts allowed

Attempts Allowed

Save Cancel





CAT FooD

(for thought)

cat.xula.edu/food

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LATEST FOOD

Brightspace Tip #438: Product Idea Exchange (PIE)



Pi (π) Day is celebrated on March 14th (3.14). Did you know the [Brightspace Community](#) has a PIE? Yes, there is a PIE (Product Idea Exchange) in the Brightspace Community. The PIE is a system that allows Brightspace users to share their suggestions on how to make Brightspace better. I invite you to take a few minutes to explore the [Brightspace Product Idea Exchange \(PIE\)](#).

We've put together this [collection of PIE ideas](#) you can consider upvoting so that we can add our voice to the community to make the Brightspace experience better. To get you started, here are links to articles on [baking a better PIE](#) and [what makes an idea great](#). You can also search the PIE for ideas to upvote or submit your own idea.

Search ...

Search

BRIGHTSPACE

BRIGHTSPACE DOCUMENTS

- Guide to Taking Tests in Brightspace
- Record, Upload, and Share Video on YouTube

BRIGHTSPACE FAQ

- Respondus LockDown Browser FAQ
- Respondus Monitor FAQ
- VoiceThread FAQ
- ePortfolios FAQ

PODCAST

Teaching, Learning, and Everything Else

Conversation #116: ChatGPT interviews

Mark Gstohl

📅 October 17, 2023

🕒 21 minutes

Conversation #115: Science

Communication to the Public (2023 edition)

📅 October 6, 2023

🕒 9 minutes



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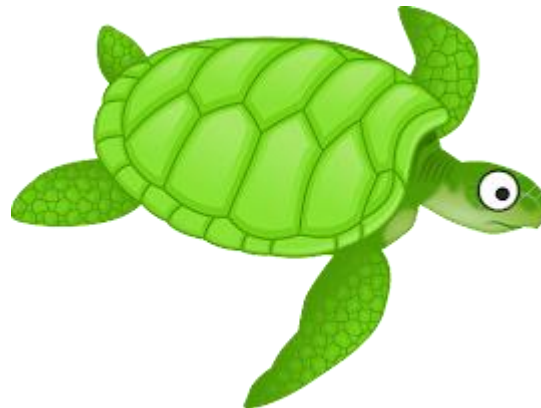
Check-in



I'm good to go



Stop, I need help



I'm a little confused



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Workshop Slides, Recording, & Resources

<https://catwiki.xula.edu/secure>



SCAN ME

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Any Questions



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